

Ontario County Fairgrounds Event Space Inquiry Form

Today's Date: Click or tap to enter a date.

Contact Person: Click or tap here to enter text.

Contact Phone Number: Click or tap here to enter text.

Contact E-mail Address: Click or tap here to enter text.

Are you the person responsible for paying for the event? If NO, who will be?

Click or tap here to enter text.

What space are you interested in renting? (Check one.)

- Carriage Barn Exhibit Hall ONLY Carriage Barn Conference Room ONLY
 Entire Carriage Barn Showring(s) Mercantile Building

Other: Click or tap here to enter text.

What type of event are you planning? Click or tap here to enter text.

Date(s) and time interested in renting: Click or tap here to enter text.

How many people are you expecting? Click or tap here to enter text.

Please e-mail this form back to Eileen Kennedy at ekennedyx4@gmail.com. She will be in touch with you to discuss further details and pricing. You can also reach her at (585) 755-3167.

If your requested space is available, and you decide to move forward, a signed contract and a **non-refundable** 50% Down Payment must be received in order to reserve your date, otherwise there is no guarantee of availability. The balance of the contract, plus a \$500 **refundable** Damage Deposit, is due 30 days prior to your event.